

## 子表 1 (Schedule 1)

## 星展企业网银 IDEAL 维护表 (DBS IDEAL Maintenance Form)

<b>致: 星展银行 (中国) 有限公司</b> (以下简称“星展银行”, 包括其继承人和受让人) <b>网银事务代表收</b>  <b>To: DBS Bank (China) Ltd</b> (The "DBS", which expression includes its successors and assigns)	<b>您可用本表作如下维护操作: Use this form for the following</b> <ul style="list-style-type: none"> <li>■ <b>更改 DBS IDEAL 联系人</b> Change of DBS IDEAL Contact Person</li> <li>■ <b>更改 DBS IDEAL 国内通信地址</b> Change of DBS IDEAL Domestic Mailing Address</li> <li>■ <b>增加/删除访问账户</b> Addition/Deletion of Account(s)</li> <li>■ <b>更改授权政策</b> Change of Authorisation Policy</li> <li>■ <b>更改单一/双重管理控制模式</b> Change of Single/Dual Management Control</li> <li>■ <b>特殊指令</b> Other Additional/Special Request</li> </ul>
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1. 公司基本信息 Company Profile			
公司名称 Company Name	中文 Chinese		机构代码 Organization ID
	英文 English		

2. 国内通信地址/联系人变更 Change of Domestic Mailing Address/Contact Person					
国内通信地址 Domestic Mailing Address					
联系人 Contact Person 1	姓名 (中文) Name in Chinese		联系人 Contact Person 2	姓名 (中文) Name in Chinese	
	姓名 (英文/拼音) Name in English/Pin Yin			姓名 (英文/拼音) Name in English/Pin Yin	
电话号码 Telephone			电话号码 Telephone		
传真号码 Fax Number			传真号码 Fax Number		
电子信箱地址 E-mail Address			电子信箱地址 E-mail Address		

3. 增加/删除访问账户 Addition/Deletion of Account(s)		
操作代码 Action Code	账号 Account Number	币种 Currency
■ 操作代码请填写 A 或 D 或 M (A = 增加, D = 删除, M = 修改) Please Fill A / D / M in the column of Action Code. (A = Add, D = Delete, M = Modify)		

4.1 现金管理服务授权设置 Authorisation Policy for Cash Management	
授权金额 Authorisation Limit	交易授权要求 Authorisation Requirement
从 From ¥ 到 To ¥	<input type="checkbox"/> 任意一个授权人 Any 1 Approver 或者 or <input type="checkbox"/> 自定义 Custom:
从 From ¥ 到 To ¥	<input type="checkbox"/> 任意两个授权人 Any 2 Approver 或者 or <input type="checkbox"/> 自定义 Custom:
从 From ¥ 到 To ¥	或者 or <input type="checkbox"/> 自定义 Custom:
从 From ¥ 到 To ¥	或者 or <input type="checkbox"/> 自定义 Custom:

## 管理员授权设置 (客户自助管理服务) Administrator Authorization Policy for Customer Self Administrator Service

- |  |  |
|--|--|
| <input type="checkbox"/> 请求需要任意一名管理员授权<br>Any 1 Administrator required to approve a request  | <input type="checkbox"/> 请求需要任意两名管理员授权<br>Any 2 Administrators required to approve a request |
| <input type="checkbox"/> 请求需要任意三名管理员授权<br>Any 3 Administrators required to approve a request | <input type="checkbox"/> 请求需要任意四名管理员授权<br>Any 4 Administrators required to approve a request |
| <input type="checkbox"/> 请求需要任意五名管理员授权<br>Any 5 Administrators required to approve a request |  |

由管理员创建一个请求的案例

Scenario of Administrator creating a request

(经由3个管理员授权 with 3 Administrator approvals)

管理员1  
创建请求管理员2  
授权管理员3  
授权

注 Note:

- 每个请求您可以最多由5名管理员授权。

You may have up to 5 administrator approvals required for a request.

#### 4.2 贸易融资 服务授权设置 Authorisation Policy for Trade Finance

授权金额 Authorisation Limit	交易授权要求 Authorisation Requirement
从 From ¥ 到 To ¥	<input type="checkbox"/> 任意一个授权人 Any 1 Approver 或者 or <input type="checkbox"/> 自定义 Custom:
从 From ¥ 到 To ¥	<input type="checkbox"/> 任意两个授权人 Any 2 Approver 或者 or <input type="checkbox"/> 自定义 Custom:
从 From ¥ 到 To ¥	或者 or <input type="checkbox"/> 自定义 Custom:

注 Note:

- 授权金额以人民币金额设置。若交易货币不是人民币，应适用星展银行合理决定之汇率换算为等值人民币金额。  
Currency of Authorisation Limit allows RMB only. If a transaction is denominated in a currency other than RMB, the exchange rate as reasonably determined by DBS shall be applied for calculation of equivalent amount in RMB.

#### 4.3 在线贷款申请服务授权设置 Authorisation Policy for Online Loan Application Service

本授权策略将仅运用于在线贷款申请服务，包括四个主要交易服务：贷款提款，贷款展期，部分还款，全额还款。

任何贷款的提款/支付/还款将通过您的星展银行贷款账户进行，并基于您在下面选择的需要授权的人数的相应授权。对于一个请求，您可以至多要求两个授权人批准。

This authorisation policy is for Online Loan application service Only and would apply for the 5 main servicing transactions: Loan Drawdown, Loan Rollovers, Partial Repayment, Full Repayment. Any disbursements/repayments will be made to or from your DBS loan servicing account and will be based on the number of authorisers you have selected below. You may have up to 2 Approver's approvals required for a request.

☐ 需要任意一位授权人审批通过请求  
Any 1 Approver required to approve a request

☐ 需要任意两位授权人审批通过请求  
Any 2 Approvers required to approve a request

一个由两位授权人审批请求的案例

Scenario of 2 Approvers approving a request



#### 5. 单一/双重管理控制变更 Change of Single/Dual Management Control

☐ 双重交易管理控制 Dual Management Control

除了 FX Online 服务（单一管理控制适用）以外，我们不同意采纳 DBS IDEAL 单一管理控制。

We do not authorise DBS to proceed with Single Management Control in DBS IDEAL except for the FX Online service where Single Management Control applies.

☐ 单一交易管理控制 Single Management Control

我们已阅读有关申请星展企业网银 IDEAL 单一管理控制功能的风险声明（包括使用 FX Online 服务的风险）。我们在此授权星展银行对 DBS IDEAL（包括 FX Online 服务）进行有关单一管理控制功能的设定。我们完全明白和确认单一管理控制的功能特性与潜在风险，并同意承担因使用单一管理控制可能导致的一切风险和损失。我们明白并同意，在通知我们后，银行可在任何时候终止提供或修改此单一管理控制之功能。

We have read the Risk Disclosure Statement for Application of Single Management Control in DBS IDEAL (including the risk of using the FX Online Service). We hereby authorise DBS to proceed with Single Management Control setup in DBS IDEAL (including the FX Online Service). We fully understand and acknowledge the characteristics of Single Management Control and the risks associated with this authorization, and we hereby agree to assume all the risks and losses arising from the Single Management Control. We also understand and agree that the Bank may terminate or modify the function of Single Management Control by notice to us at any time.

星展银行建议采纳双重管理控制通过系统进行各项交易（透过 FX Online 服务进行的交易除外）。双重管理控制有利于避免由于任何一名人士能够同时发起及批准交易而发生欺诈行为。

除另有指明外，双重控制将为预设模式（除非只有一名用户，FX Online 服务除外）。

DBS recommends Dual Management Control for all transactions initiated via the system (other than FX Online service). This Dual Management Control is able to reduce the possibility of fraudulence arising from that single person could initiate and approve transactions.

Unless otherwise specified, Dual Management Control is the default setting (except one single user appointed here, and except for the FX Online service).

采纳 DBS IDEAL 单一交易管理控制模式的风险披露声明 Risk Disclosure Statement For The Application Of Single Management Control in DBS IDEAL

**有关申请星展企业网银IDEAL的单一管理控制功能的风险声明**

**RISK DISCLOSURE STATEMENT FOR THE APPLICATION OF SINGLE MANAGEMENT CONTROL IN IDEAL**

本风险声明主要说明星展银行提供的星展企业网银 IDEAL 的业务受理模块中有关单一管理控制程序（“单一控制”）的功能特性和潜在风险。对于所有通过星展企业网银 IDEAL 进行的交易活动（FX Online 服务除外），系统默认采用双重管理控制程序（“双重控制”），双重控制有利于避免单个人既发起交易又批核交易，有利于降低欺诈的风险。

双重控制需要两个或更多的人员参与方能完成每个特定的交易过程，包括创建交易的制单人员和批准交易的其他拥有更高授权权力的人员。双重控制采用适当的职权分离，是信息安全的基础之一。虽然双重控制并不能绝对避免风险，但能够减少非因故意行为导致的错误交易风险。星展银行强烈推荐客户采纳双重控制。

单一控制只需要由一个人即可完成某一特定交易过程，因此，相较于双重控制，单一控制更可能引致风险。

FX Online 服务将只提供单一管理控制。如果贵公司在本表格第 4 项选择了 FX Online 服务，请仔细阅读以上有关单一管理控制功能的风险披露以了解使用 FX Online 服务的风险。

This disclosure statement is to disclose the characteristics and risks associated with the Single management control (“Single Control”) for transactions initiated through DBS IDEAL provided by DBS. For all transactions initiated through DBS IDEAL (other than FX Online Service), the system defaults to have dual management control (“Dual Control”) in place, which is able to reduce the possibility of fraudulence arising from that no single person could initiate and approve transactions.

Dual control is a procedure whereby the active involvement of two or more people is required to complete a specified process. This involves a person responsible for creating the transaction and another individual of higher authority to approve the transaction in the system.

Dual Control is one of the foundations of information security as it is based upon the appropriate segregation of powers and duties. Dual Control may help to reduce the risk of occurrence of the transaction by mistake not arising from wilful misconduct, though it is not able to avoid risk in any case. DBS strongly recommend the adoption of Dual Control.

Single Control is a procedure whereby only one person is required to complete a specified process. Thus, compared to Control, Single Control for transactions may incur higher risks.

In respect of the FX Online Service, only Single Management Control will be available. If you have selected the FX Online Service in section 4 above, please read carefully the risk disclosure on Single Management Control mentioned above with respect to the risk of using the FX Online Service.

**6. 特殊指令 Special Requirement**

☐ 设置“多公司一站式访问”（Multi-CIN Setup）：

母公司（HQ Company）\_\_\_\_\_ 子公司（Sub Company）\_\_\_\_\_

☐ 申请“多币种结算账户电子对账单”（Multi-Currency Account eStatement）

您可通过网上银行直接获取多币种结算账户电子对账单。You may easily access to the Multi-Currency Account eStatement on DBS IDEAL upon your application.

☐ 其他

**7. 授权签署 Authorized Signatories**

1. 我/我们在此确认我/我们已收到、阅读、理解并接受星展银行的电子银行的服务条例和条款以及费用一览表。另外，我/我们确认我/我们使用的由星展银行提供的其他相关的银行产品和服务随时受其他条例和条款的制约。我/我们在此确认我/我们已阅读、理解和同意受这些条例和条款的约束。

I/We hereby confirm that I/we have received DBS Electronic Banking Services Terms and Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge that there are other terms and conditions intended or expressed to govern the use of other relevant banking products and services offered by DBS which may be used by me/us from time to time. I/We hereby confirm that I/we have read, understood and agree to be bound by such terms and conditions and agreement(s).

2. 对于有任何境外担保人提供任何担保的信贷额度（“外保内贷”），我司确认在每次提款/使用信贷额度时，都不存在任何外保内贷业务（包括我司在贵行及任何其他金融机构的外保内贷业务）项下债务违约存续和境外担保人履约后我司未清偿对境外担保人的债务的情形。我司承诺外保内贷业务信息真实、完整、准确，并且，如果外保内贷业务情况发生变更，我司将及时书面告知贵行。我司知晓，若外保内贷项下发生担保履约的，在我司清偿对境外担保人的债务之前，我司不得签订新的外保内贷合同，已签订的外保内贷合同项下应暂停办理新的提款。

In respect of the credit facility which is secured by any overseas security provider (“Domestic Loans Under Overseas Security”), we confirm that, upon each drawdown/utilization of the credit facility, there does not exist default of loans and unsettled overseas liabilities owed by us due to performance of security liabilities by such offshore security provider under any Domestic Loans Under Overseas Security (including any Domestic Loans Under Overseas Security with you and other financial institutions). We undertake that all the information provided by us in connection with Domestic Loans Under Overseas Security is authentic, complete and accurate, and will promptly inform you of any change of our status in connection with Domestic Loans Under Overseas Security in writing. We acknowledge that, in case of enforcement of security under Domestic Loans Under Overseas Security, we shall not execute any new Domestic Loans Under Overseas Security contract and shall suspend drawdown under any existing Domestic Loans Under Overseas Security contract until our full repayment of any indebtedness owed by us to the offshore security provider due to such enforcement.

<b>有权签字人签署 及/或 盖章*</b> <b>Signature and/or Chop*</b>	
<p>* 如果企业提供我行的企业授权书已包括电子银行服务或已提供我行单独的有关电子银行服务的授权书，那么本申请表上的“有权签字人签署 及/或 盖章”必须与该等授权书上指明的“被授权电子银行签署人”的签署式样和要求相符。</p> <p>* 如果企业未签署前述授权书，除非我行同意其他的签署方式，那么本申请表上的“有权签字人签署 及/或 盖章”为法定代表人签署并加盖企业公章。</p> <p>* For a company which has furnished DBS with a Account Mandate that covers Electronic Banking Services or has furnished DBS with a standalone Authorization Letter in relation to Electronic Banking Services, the “Signature and/Chop” under this application form must be executed with the specimen of the Authorized Electronic Banking Signatories and in accordance with the relevant signing requirement as specified in the Account Mandate or Authorization Letter.</p> <p>* For a company which has not furnished the foregoing documents, unless otherwise agreed by DBS, the “Signature and/Chop” under this application form must executed by the legal representative of the company and affixed with its company chop.</p>	

仅供本行使用 For Bank Use Only		
IN-COUNTRY IDEAL SERVICE REP	CHANNEL CREATOR	CHANNEL AUTHORISER
Name	Name	Name
Signature	Signature	Signature
Date	Date	Date

<p>致：星展银行（中国）有限公司（以下简称“星展银行”，包括其继承人和受让人）<b>网银事务代表收</b></p> <p>To: <b>DBS Bank (China) Ltd</b> (The “DBS”, which expression includes its successors and assigns)</p>	<p>您可用本表作如下维护操作：Use this form for the following</p> <ul style="list-style-type: none"><li>■ <b>添加/删除/修改用户档案</b> Add/Delete/Modify User Profile</li><li>■ <b>选择电子令牌类型</b> Select Security Device Type</li></ul>
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1. 公司基本信息 Company Profile			
公司名称 Company Name	中文 Chinese		机构代码 Organization ID
	英文 English		

2. 电子令牌类型 Security Devices Type
<p><input checked="" type="checkbox"/> <b>手机电子令牌 - Digital token</b> (该服务免费，Free for charge )</p> <p>为了给您提供更便捷的服务，我行将默认您的电子令牌类型为手机电子令牌。如有任何疑问，请联系我行客户经理。 In order to provide you with more convenient services, we will default your token type to Digital token. If you have any question, please contact DBS relationship manager.</p> <p>您可以在苹果商店搜索'DBS IDEAL Mobile'，或在 HuaWei 应用市场搜索“星展企业网银”来下载该 App。 You can search 'DBS IDEAL Mobile' from apple store, or search “星展企业网银” from HuaWei Market to download the App.</p>

		3. 用户档案 User Profile 请在相应方框内打勾 Please tick the desired service control
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1用户信息 User Information  注册用户姓名: 请填写用户的真实姓名 (应与身份证明材料上的姓名一致) 授权人和管理员需要额外提交有关资料供银行审核	DBS IDEAL 现金管理贸易融资在线贷款申请服务平台										DBS IDEAL 财资服务管理平台				
	用户权限 Access Level					交易服务 Transaction Service					贷款 Loans	3DOL	4Treasury EDOC		
	查询 Enquiry	综合月结单 eStatement	制单人 Maker	授权人 Approver	2管理员 Administrator	付款 Payment	工资 Payroll	6贸易融资 Trade Finance	文件交换 File Exchange	其他 Others	5在线贷款申请服务 Online Loan application service	在线交易服务 FX Online Service	交易确认书 Transaction Confirmations		市值重估报告 Valuation Reports
												查询 Enquiry	核准人 Approver		
操作代码 Action Code 新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
用户代码 (仅供银行员工填写) User ID (For Bank Use Only)															
用户姓名 (英文/拼音) User Name															
电子邮箱 (必填) Email Address (Required)															
手机号码 (必填) Mobile Number (Required)															
操作代码 Action Code 新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
用户代码 (仅供银行员工填写) User ID (For Bank Use Only)															
用户姓名 (英文/拼音) User Name															
电子邮箱 (必填) Email Address (Required)															
手机号码 (必填) Mobile Number (Required)															
操作代码 Action Code 新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
用户代码 (仅供银行员工填写) User ID (For Bank Use Only)															
用户姓名 (英文/拼音) User Name															
电子邮箱 (必填) Email Address (Required)															
手机号码 (必填) Mobile Number (Required)															

<div>操作代码 Action Code</div> <div>新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/></div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div><input type="checkbox"/> 电票 ECDS</div> <div><input type="checkbox"/> 供应链 融资 SCF</div> <div><input type="checkbox"/> 保理 ARP</div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<div>用户代码（仅供银行员工填写）</div> <div>User ID（For Bank Use Only）</div>															
<div>用户姓名（英文/拼音）</div> <div>User Name</div>															
<div>电子邮箱（必填）</div> <div>Email Address (Required)</div>															
<div>手机号码（必填）</div> <div>Mobile Number (Required)</div>															
<div>操作代码 Action Code</div> <div>新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/></div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div><input type="checkbox"/> 电票 ECDS</div> <div><input type="checkbox"/> 供应链 融资 SCF</div> <div><input type="checkbox"/> 保理 ARP</div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<div>用户代码（仅供银行员工填写）</div> <div>User ID（For Bank Use Only）</div>															
<div>用户姓名（英文/拼音）</div> <div>User Name</div>															
<div>电子邮箱（必填）</div> <div>Email Address (Required)</div>															
<div>手机号码（必填）</div> <div>Mobile Number (Required)</div>															
<div>操作代码 Action Code</div> <div>新增 Add <input type="checkbox"/> 修改 Modify <input type="checkbox"/> 删除 Delete <input type="checkbox"/></div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div><input type="checkbox"/> 电票 ECDS</div> <div><input type="checkbox"/> 供应链 融资 SCF</div> <div><input type="checkbox"/> 保理 ARP</div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<div>用户代码（仅供银行员工填写）</div> <div>User ID（For Bank Use Only）</div>															
<div>用户姓名（英文/拼音）</div> <div>User Name</div>															
<div>电子邮箱（必填）</div> <div>Email Address (Required)</div>															
<div>手机号码（必填）</div> <div>Mobile Number (Required)</div>															

**注:**

<sup>1</sup>用户:需提供有效的电子邮箱及手机号码,以便用户登录星展企业网银 IDEAL, 重置密码, 以及接收交易授权通知等服务。

<sup>2</sup>管理员 (客户自助管理服务)

- 将权利和责任代表贵公司设置、管理、维护、使用和访问星展企业网银 IDEAL, 包括用户 (添加或移除交易制单人和授权人, 更改用户的账户和服务访问权限, 暂停及重新激活用户的星展企业网银 IDEAL 访问权限, 重新设置用户密码)、电子令牌 (解锁和申请) 和公司配置 (管理公司授权策略和管理公司星展企业网银 IDEAL 配置)
- 管理员应该由贵公司中具有足够执行力和权限的人来担当该角色, 而贵公司也有责任确保其有适当和充分的内部控制程序和安全措施, 以防止管理员发生任何欺诈、滥用或未经授权的行为/疏忽;
- **出于安全原因, 必须指定至少2名管理员, 由一名管理员发起的任何操作必须由至少一名其他管理员批准。**
- 如需申请管理员 (客户自助管理服务), 请填写下文 “4 管理员授权设置 (客户自助管理服务)”。

<sup>3</sup>DOL: 在线交易服务只支持单一交易管理控制 (只需单个用户即可经手和批核交易); 交易类型包括 T+0 即期交易、T+1 即期交易、T+2 即期交易、远期交易、择期远期交易及星展银行不时提供的任何其他交易。 是否授予用户 FX Online 访问权限须经星展银行内部审核后决定。

<sup>4</sup>Treasury eDoc:

- 通过相关内容的勾选, 贵公司可以通过 Treasury eDoc 获取交易确认书和市值重估报告, 并可在线接受 “交易确认书”。“交易确认书”包括 Treasury eDoc 服务条款与条件所述交易 (包括衍生产品交易和结构性产品交易) 的交易确认书、对该等确认书的交易修订函以及交易终止函。拥有 eDoc “查询” 权限的用户将可以通过 Treasury eDoc 获取与贵公司的交易相关的交易确认书、定价/结算通知书和事件通知书。拥有 eDoc “核准人” 权限的用户除了将可以通过 Treasury eDoc 获取上述文件, 还可以在线接受交易确认书 (受限于相关贵公司授权文件规定的要求, 例如单层或双层的核准层级)。
- 如果贵公司仅指定拥有 “查询” 权限的用户, 而未指定拥有 “核准人” 权限的用户, 则贵公司将通过签署从 Treasury eDoc 上下载的纸质交易确认书的方式接受交易确认书, 并返还至星展银行。一旦贵公司指定拥有 “核准人” 权限的用户 (无论是否指定拥有 “查询” 权限的用户), 则视为贵公司已选择通过 Treasury eDoc 接受相关交易确认书, 而不再以签署纸质交易确认书的方式接受相关交易确认书 (除非贵公司与星展银行另有约定)。
- 上述 “Treasury eDoc 服务” 项下拥有交易确认书 “核准人” 权限的用户应当为现有的纸质版本交易确认书的被授权签署人。如果拥有 “核准人” 权限的用户中的任何一位或多位并非现有的纸质版本交易确认书的被授权签署人, 请同时向银行提供授权该等用户批准交易确认书的相关授权文件。
- “市值重估报告” 项下勾选的用户将可以通过 Treasury eDoc 获取所有未到期交易 (包括衍生产品交易和结构性产品交易) 的市值重估报告。除非贵公司另有要求, 星展银行提供市值重估报告的频率为每月。其他频率要求 (请具体填写): \_\_\_\_\_

<sup>5</sup>在线贷款申请服务:

- 申请在线贷款申请服务时, 请同时提交电子银行决议 (EBR) 或其他银行可接收的授权文件。
- 如需申请在线贷款申请服务, 请填写下文 “5 授权设置 (在线贷款申请服务)”。

<sup>6</sup>贸易融资、电票、供应链融资以及保理:

- 申请涉及信贷额度的贸易融资服务时, 请同时提交电子银行决议 (EBR) 或其他银行可接收的授权文件。

**Note:**

<sup>1</sup>User: Valid e-mail address and mobile number are required for DBS IDEAL login in; reset pin; receive notification for authorizing transaction and such other services.

<sup>2</sup>Administrator (Customer Self Administrator Service)

- Administrators will have the authority and responsibility for the set-up, administration, maintenance, and ongoing use of and access to DBS IDEAL on behalf of the your company, including User (Adding or removing a Transaction maker and authoriser, Modifying any user access to accounts and services, Suspending and reactivating a User's DBS IDEAL access, Resetting User's PIN); Security Device (Unlocking and Request); Company Profile (Managing company authorisation policy and company role in DBS IDEAL);
- Given the wide powers conferred on the appointed Administrator(s), Administrator(s) should be persons within your company with sufficient executive power and authority to take on the role and the organisation is responsible for ensuring that it has appropriate and adequate internal controls procedures and security measures in place to prevent any fraud, abuse or unauthorised acts/omissions by Administrators. .
- For security reasons, at least 2 Administrators must be appointed, and any action initiated by one Administrator must be approved by at least one other Administrator.
- If need to apply for Administrator (Customer Self Administrator Service), please also fulfil next paragraph “4. Administrator Authorization Policy for Customer Self Administrator Service”

<sup>3</sup>DOL: FX Online Service only applies Single Management Control (only single user is required to initiate and approve transactions). The transaction type includes Value same day, Tomorrow, Spot, Forward, Time Option and any other transaction type DBS provides from time to time. The granted access to DOL is subject to DBS's internal approval.

<sup>4</sup>Treasury eDoc:

- By the relevant selections, your company may receive Trade Confirmations and Valuation Reports via Treasury eDoc, and accept Trade Confirmations online. “Transaction Confirmation” refers to transaction confirmations and transaction amendment letters to such confirmations, and transactions termination letters for the transactions (including derivative transactions and structured products) as specified under the Terms and Conditions for Treasury eDoc Service. The User(s) with “Enquiry” role may receive Transaction Confirmations, fixing/settlement advices and event notices relating to your Transactions via Treasury eDoc. The User(s) with “Approver” role may receive the above documents, and also accept Trade Confirmations online via Treasury eDoc (subject to requirements specified in corporate authorisations of your company, such as single or dual approval levels).
- If your company only appoints User(s) with “Enquiry” role but not User(s) with “Approver” role, Transaction Confirmation will be accepted by your company by signing on a hard copy downloaded from Treasury eDoc, and returned to DBS. So long as your company appoints User(s) with “Approver” role (no matter whether User with “Enquiry” role has been appointed or not), your company would be regarded have opted to accept Transaction Confirmations via Treasury eDoc, and would no longer accept Transaction Confirmations by signing on hard copies (unless your company and the Bank agree otherwise).
- The User(s) with “Approver” role for Transaction Confirmations specified under the above “Treasury eDoc Service” should be existing authorised signatories of hard copy Transaction Confirmations. If any of the User(s) with “Approver” role is not existing authorised signatory of hard copy Transaction Confirmations, please submit to the Bank simultaneously corporate authorisations appointing specific User(s) to approve Transaction Confirmations.
- The User(s) ticked under “Valuation Report” may receive Valuation Reports for all outstanding transactions (including derivative transactions and structured products) via Treasury eDoc. Unless your company requests otherwise, the frequency of the provision of Valuation Report by DBS is Monthly. Others: \_\_\_\_\_

<sup>5</sup>Online Loan application service:

- Please submit Electronic Banking Resolution (EBR) or other authorization documents acceptable to the Bank when signing up for online Loan Application Service or Customer Self Administrator service.
- If need to apply for Online Loan Application Service please fulfil 5. Authority policy Authorisation Policy for Online Loan Application Service.

<sup>6</sup>Trade Finance, ECDS, Supply Chain Finance (SCF), and Factoring (ARF):

Please submit the Electronic Banking Resolution (EBR) or other authorization documents acceptable to the Bank when signing up for trade facility related service.



#### 4 管理员授权设置 (客户自助管理服务) Administrator Authorization Policy for Customer Self Administrator Service

- |  |  |
|--|--|
| <input type="checkbox"/> 请求需要任意一名管理员授权<br>Any 1 Administrator required to approve a request  | <input type="checkbox"/> 请求需要任意两名管理员授权<br>Any 2 Administrators required to approve a request |
| <input type="checkbox"/> 请求需要任意三名管理员授权<br>Any 3 Administrators required to approve a request | <input type="checkbox"/> 请求需要任意四名管理员授权<br>Any 4 Administrators required to approve a request |
| <input type="checkbox"/> 请求需要任意五名管理员授权<br>Any 5 Administrators required to approve a request |  |

##### 由管理员创建一个请求的案例

Scenario of Administrator creating a request  
(经由3个管理员授权with 3 Administrator approvals)



##### 注 Note:

- 每个请求您可以最多由5名管理员授权。  
You may have up to 5 administrator approvals required for a request.
- 管理员授权设置(客户自助管理服务)目前仅适用于现金管理相关业务。  
Currently administrator authorization policy for customer self-administrator service is only suitable for cash management related business.

#### 5.授权设置 (在线贷款申请服务)Authorisation Policy for Online Loan Application Service

本授权策略将仅运用于在线贷款申请服务, 包括四个主要交易服务: 贷款提款, 贷款展期, 部分还款, 全额还款。

任何贷款的提款/支付/还款将通过您的星展银行贷款账户进行, 并基于您在下面选择的需要授权的人数的相应授权。对于一个请求, 您可以至多要求两个授权人批准。

This authorisation policy is for Online Loan application service Only and would apply for the 5 main servicing transactions: Loan Drawdown, Loan Rollovers, Partial Repayment, Full Repayment. Any disbursements/repayments will be made to or from your DBS loan servicing account and will be based on the number of authorisers you have selected below. You may have up to 2 Approvers approvals required for a request.

- ☐ 需要任意一位授权人审批通过请求  
Any 1 Authoriser required to approve a request
- ☐ 需要任意两位授权人审批通过请求  
Any 2 Authoriser required to approve a request

##### 一个由两位授权人审批请求的案例

Scenario of 2 authorisers approving a request



## 6. 授权签署 Authorized Signatories

1. 我/我们在此确认我/我们已收到、阅读、理解并接受星展银行的电子银行的服务条例和条款以及费用一览表。另外，我/我们确认我/我们使用的由星展银行提供的其他相关的银行产品和服务随时受其他条例和条款的制约。我/我们在此确认我/我们已阅读、理解和同意受这些条例和条款的约束。

I/We hereby confirm that I/we have received DBS Electronic Banking Services Terms and Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge that there are other terms and conditions intended or expressed to govern the use of other relevant banking products and services offered by DBS which may be used by me/us from time to time. I/We hereby confirm that I/we have read, understood and agree to be bound by such terms and conditions and agreement(s).

2. 对于有任何境外担保人提供任何担保的信贷额度（“外保内贷”），我司确认在每次提款/使用信贷额度时，都不存在任何外保内贷业务（包括我司在贵行及任何其他金融机构的外保内贷业务）项下债务违约存续和境外担保人履约后我司未清偿对境外担保人的债务的情形。我司承诺外保内贷业务信息真实、完整、准确，并且，如果外保内贷业务情况发生变更，我司将及时书面告知贵行。我司知晓，若外保内贷项下发生担保履约的，在我司清偿对境外担保人的债务之前，我司不得签订新的外保内贷合同，已签订的外保内贷合同项下应暂停办理新的提款。

In respect of the credit facility which is secured by any overseas security provider (“Domestic Loans Under Overseas Security”), we confirm that, upon each drawdown/utilization of the credit facility, there does not exist default of loans and unsettled overseas liabilities owed by us due to performance of security liabilities by such offshore security provider under any Domestic Loans Under Overseas Security (including any Domestic Loans Under Overseas Security with you and other financial institutions). We undertake that all the information provided by us in connection with Domestic Loans Under Overseas Security is authentic, complete and accurate, and will promptly inform you of any change of our status in connection with Domestic Loans Under Overseas Security in writing. We acknowledge that, in case of enforcement of security under Domestic Loans Under Overseas Security, we shall not execute any new Domestic Loans Under Overseas Security contract and shall suspend drawdown under any existing Domestic Loans Under Overseas Security contract until our full repayment of any indebtedness owed by us to the offshore security provider due to such enforcement.

有权签字人签署 及/或 盖章\*  
Signature and/or Chop\*

\* 如果企业提供我行的企业授权书已包括电子银行服务或已提供我行单独的有关电子银行服务的授权书，那么本申请表上的“有权签字人签署 及/或 盖章”必须与该等授权书上指明的“被授权电子银行签署人”的签署式样和要求相符。

\* 如果企业未签署前述授权书，除非我行同意其他的签署方式，那么本申请表上的“有权签字人签署及/或盖章”为法定代表人签署并加盖企业公章。

\* For a company which has furnished DBS with a Account Mandate that covers Electronic Banking Services or has furnished DBS with a standalone Authorization Letter in relation to Electronic Banking Services, the “Signature and/Chop” under this application form must be executed with the specimen of the Authorized Electronic Banking Signatories and in accordance with the relevant signing requirement as specified in the Account Mandate or Authorization Letter.

\* For a company which has not furnished the foregoing documents, unless otherwise agreed by DBS, the “Signature and/Chop” under this application form must be executed by the legal representative of the company and affixed with its company chop.

## 仅供本行使用 For Bank Use Only

IN-COUNTRY DBS IDEAL SERVICE REP	CHANNEL CREATOR	CHANNEL AUTHORISER
Name Signature Date	Name Signature Date	Name Signature Date

子表 3 (Schedule 3)

星展银行企业网银 IDEAL 维护表 (DBS IDEAL Maintenance Form)

<p>致：星展银行（中国）有限公司（以下简称“星展银行”，包括其继承人和受让人）网银事务代表收</p> <p>To: DBS Bank (China) Ltd (The “DBS”, which expression includes its successors and assigns)</p>	<p>您可用本表作如下维护操作：Use this form for the following</p> <ul style="list-style-type: none"> <li>■ 登陆维护/电子令牌维护 Login Maintenance/Security Device Maintenance</li> </ul>
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1. 公司基本信息 Company Profile			
公司名称 Company Name	中文 Chinese		机构代码 Organization ID
	英文 English		

2. 登陆维护/电子令牌维护 Login Maintenance/Token Maintenance		
用户代码 / 用户全名 (请用英文或拼音) User ID / User Full Name (English / Pinyin)	重发材料包 Retrigger Package	用户解锁 Unlock User
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>■ 若您在首次登陆前遗失欢迎函或密码信封，请勾选“重发材料包” If you lost Welcome Letter or Pin Mailer before first time login DBS IDEAL, please tick “Retrigger Package”.</li> <li>■ 若您的账户已被锁定，请勾选“用户解锁” If your user account is locked, please tick “Unlock User”.</li> </ul>		

3. 授权签署 Authorized Signatories	
<p>1. 我/我们在此确认我/我们已收到、阅读、理解并接受星展银行的电子银行的服务条例和条款以及费用一览表。另外，我/我们确认我/我们使用的由星展银行提供的其他相关的银行产品和服务随时受其他条例和条款的制约。我/我们在此确认我/我们已阅读、理解和同意受这些条例和条款的约束。</p> <p>I/We hereby confirm that I/we have received DBS Electronic Banking Services Terms and Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge that there are other terms and conditions intended or expressed to govern the use of other relevant banking products and services offered by DBS which may be used by me/us from time to time. I/We hereby confirm that I/we have read, understood and agree to be bound by such terms and conditions and agreement(s).</p> <p>2. 对于有任何境外担保人提供任何担保的信贷额度（“外保内贷”），我司确认在每次提款/使用信贷额度时，都不存在任何外保内贷业务（包括我司在贵行及任何其他金融机构的外保内贷业务）项下债务违约存续和境外担保人履约后我司未清偿对境外担保人的债务的情形。我司承诺外保内贷业务信息真实、完整、准确，并且，如果外保内贷业务情况发生变更，我司将及时书面告知贵行。我司知晓，若外保内贷项下发生担保履约的，在我司清偿对境外担保人的债务之前，我司不得签订新的外保内贷合同，已签订的外保内贷合同项下应暂停办理新的提款。</p> <p>In respect of the credit facility which is secured by any overseas security provider (“Domestic Loans Under Overseas Security”), we confirm that, upon each drawdown/utilization of the credit facility, there does not exist default of loans and unsettled overseas liabilities owed by us due to performance of security liabilities by such offshore security provider under any Domestic Loans Under Overseas Security (including any Domestic Loans Under Overseas Security with you and other financial institutions). We undertake that all the information provided by us in connection with Domestic Loans Under Overseas Security is authentic, complete and accurate, and will promptly inform you of any change of our status in connection with Domestic Loans Under Overseas Security in writing. We acknowledge that, in case of enforcement of security under Domestic Loans Under Overseas Security, we shall not execute any new Domestic Loans Under Overseas Security contract and shall suspend drawdown under any existing Domestic Loans Under Overseas Security contract until our full repayment of any indebtedness owed by us to the offshore security provider due to such enforcement.</p>	<p>有权签字人签署 及/或 盖章* Signature and/or Chop*</p>

- \* 如果企业提供我行的企业授权书已包括电子银行服务或已提供我行单独的电子银行服务的授权书，那么本申请表上的“有权签字人签署 及/或 盖章”必须与该等授权书上指明的“被授权电子银行签署人”的签署式样和要求相符。
- \* 如果企业未签署前述授权书，除非我行同意其他的签署方式，那么本申请表上的“有权签字人签署 及/或 盖章”为法定代表人签署并加盖企业公章。
- \* For a company which has furnished DBS with a Account Mandate that covers Electronic Banking Services or has furnished DBS with a standalone Authorization Letter in relation to Electronic Banking Services, the “Signature and/Chop” under this application form must be executed with the specimen of the Authorized Electronic Banking Signatories and in accordance with the relevant signing requirement as specified in the Account Mandate or Authorization Letter.
- \* For a company which has not furnished the foregoing documents, unless otherwise agreed by DBS, the “Signature and/Chop” under this application form must be executed by the legal representative of the company and affixed with its company chop.

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IN-COUNTRY DBS IDEAL SERVICE REP	CHANNEL CREATOR	CHANNEL AUTHORISER
Name	Name	Name
Signature	Signature	Signature
Date	Date	Date

子表 4 (Schedule 4)

<p>致：星展银行（中国）有限公司（以下简称“星展银行”，包括其继承人和受让人）<b>网银事务代表收</b></p> <p>To: DBS Bank (China) Ltd (The “DBS”, which expression includes its successors and assigns)</p>	<p>您可用本表作如下维护操作：Use this form for the following</p> <ul style="list-style-type: none"> <li>撤销加强版手机验证码 Opt out of M-Challenge Plus</li> <li>撤销授权通知 Opt out of Post Authorization Alert</li> </ul>
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1. 公司基本信息 Company Profile

公司名称 Company Name	中文 Chinese	英文 English	机构代码 Organization ID

2. 更新安全设置 Update Security Settings

M-Challenge Plus 加强版手机验证码

注意：加强版的手机验证码是星展银行对于网银交易附加的一项安全设置。系统会智能辨别高风险的交易并通过短信形式发送手机验证码给第一位交易授权人在银行预留的手机号码。此设置是为了减少由欺诈交易和网络钓鱼攻击造成的风险。撤销加强版手机验证码服务将带来风险，并可能使您遭受损失（包括经济损失）。

Note: M-Challenge Plus is an additional security feature that DBS may, from time to time, implement for transactions conducted over DBS IDEAL. This feature will determine higher risk transactions through a smart algorithm and will send the approval Challenge via SMS to the registered mobile number of the First Approver.

It is intended to mitigate the risk of fraudulent transactions and phishing attacks.

Opting out of M-Challenge Plus is at your own risk and may expose you to losses (including financial loss).

☐ 撤销加强版的手机验证码 Opt out of M-Challenge Plus

您同意星展银行将完全依赖并按照收到的您的指令（或声称是您的指令）进行操作，而无须另行确认，并且星展银行无须为欺诈交易或未授权指令而引起的损失承担责任。

You agree that DBS shall not be liable for any losses or liabilities in connection with any fraudulent or unauthorised instructions and that DBS may, without further inquiry, rely and act on your instructions or purported instructions received from you.

Post Authorization Alert 授权通知

注意：为确保未经授权的交易能够及时发现，我们会在您授权交易后，以短信和电子邮件方式告知您。这些提醒将会发送到您在银行预留的手机号码和电子邮箱。此通知是一项重要的防范措施，确保您能够及时得到通知。撤销此通知可能会影响到我们及时通知您未经授权的交易。

Note: To enhance the timely detection of unauthorized transactions, we notify you via SMS and email when you have approved a transaction. These alerts are sent to your mobile number and email registered with the bank. This alert is a key detective control for you/your company to be notified in a timely manner. Opting out of this alert may affect our ability to notify you of any unauthorized transactions done by your ID.

☐ 撤销授权提醒 Opt out of Post Authorization Alert

您和您的公司清楚地知道，选择撤销此项通知意味着所有的用户在授权以后将不再接收到任何提醒。

You and your company understand that opting out from this Alert will mean that Post Authorization Alerts will not be sent to any of your users.

3. 授权签署 Authorized Signatories

1. 我/我们在此确认我/我们已收到、阅读、理解并接受星展银行的电子银行的服务条例和条款以及费用一览表。另外，我/我们确认我/我们使用的由星展银行提供的其他相关的银行产品和服务随时受其他条例和条款的制约。我/我们在此确认我/我们已阅读、理解和同意受这些条例和条款的约束。

I/We hereby confirm that I/we have received DBS Electronic Banking Services Terms and Conditions and Fee Schedule, which I/we have read, understood and accepted. In addition, I/we acknowledge that there are other terms and conditions intended or expressed to govern the use of other relevant banking products and services offered by DBS which may be used by me/us from time to time. I/We hereby confirm that I/we have read, understood and agree to be bound by such terms and conditions and agreement(s).

2. 对于有任何境外担保人提供任何担保的信贷额度（“外保内贷”），我司确认在每次提款/使用信贷额度时，都不存在任何外保内贷业务（包括我司在贵行及任何其他金融机构的外保内贷业务）项下债务违约存续和境外担保人履约后我司未清偿对境外担保人的债务的情形。我司承诺外保内贷业务信息真实、完整、准确，并且，如果外保内贷业务情况发生变更，我司将及时书面告知贵行。我司知晓，若外保内贷项下发生担保履约的，在我司清偿对境外担保人的债务之前，我司不得签订新的外保内贷合同，已签订的外保内贷合同项下应暂停办理新的提款。

In respect of the credit facility which is secured by any overseas security provider (“Domestic Loans Under Overseas Security”), we confirm that, upon each drawdown/utilization of the credit facility, there does not exist default of loans and unsettled overseas liabilities owed by us due to performance of security liabilities by such offshore security provider under any Domestic Loans Under Overseas Security (including any Domestic Loans Under Overseas Security with you and other financial institutions). We undertake that all the information provided by us in connection with Domestic Loans Under Overseas Security is authentic, complete and accurate, and will promptly inform you of any change of our status in connection with Domestic Loans Under Overseas Security in writing. We acknowledge that, in case of enforcement of security under Domestic Loans Under Overseas Security, we shall not execute any new Domestic Loans Under Overseas Security contract and shall suspend drawdown under any existing Domestic Loans Under Overseas Security contract until our full repayment of any indebtedness owed by us to the offshore security provider due to such enforcement.

有权签字人签署 及/或 盖章\*  
Signature and/or Chop\*

\* 如果企业提供我行的企业授权书已包括电子银行服务或已提供我行单独的有关电子银行服务的授权书，那么本申请表上的“有权签字人签署 及/或 盖章”必须与该等授权书上指明的“被授权电子银行签署人”的签署式样和要求相符。

\* 如果企业未签署前述授权书，除非我行同意其他的签署方式，那么本申请表上的“有权签字人签署 及/或 盖章”为法定代表人签署并加盖企业公章。

\* For a company which has furnished DBS with a Account Mandate that covers Electronic Banking Services or has furnished DBS with a standalone Authorization Letter in relation to Electronic Banking Services, the “Signature and/Chop” under this application form must be executed with the specimen of the Authorized Electronic Banking Signatories and in accordance with the relevant signing requirement as specified in the Account Mandate or Authorization Letter.

\* For a company which has not furnished the foregoing documents, unless otherwise agreed by DBS, the “Signature and/Chop” under this application form must be executed by the legal representative of the company and affixed with its company chop.

仅供本行使用 For Bank Use Only

IN-COUNTRY DBS IDEAL SERVICE REP	CHANNEL CREATOR	CHANNEL AUTHORISER
Name	Name	Name
Signature	Signature	Signature
Date	Date	Date